

REQUEST FOR INFORMATION (RFI)

Title: **Technical Support Services Contract for the Office of Environmental Management Portsmouth/Paducah Project Office (PPPO)**

Date: **July 13, 2023**

THIS IS NOT A REQUEST FOR QUOTE OR PROPOSAL AND SHALL NOT BE CONSTRUED AS A COMMITMENT BY THE GOVERNMENT TO MAKE AN AWARD AT THIS TIME. THIS IS A REQUEST FOR INFORMATION (RFI) NOTICE ONLY.

No solicitation exists at this time. This RFI is released pursuant to FAR 15.201(e), Exchanges with Industry Before Receipt of Proposals, and is issued for the purpose of conducting market research. The U.S. Department of Energy (DOE) Office of Environmental Management Consolidated Business Center (EMCBC) is in the acquisition planning phase for a competitive procurement for Technical Support Services (TSS) for the Portsmouth/Paducah Project Office (PPPO). A draft Performance Work Statement (PWS) is included per Attachment 1.

This is a follow-on procurement to the current PPPO TSS contract held by Enterprise Technical Assistance Services, Inc. (E-TAS), available at the following website: <https://www.energy.gov/pppo/pppo-contracts>.

The purpose of this RFI is to solicit input via capability statements from interested parties with the specialized capabilities necessary to perform the requirements and to further determine whether some or all of the work can be set-aside for small business and/or other small business socioeconomic categories for the upcoming competitive acquisition. The anticipated type of award, period of performance, amount of funding, and set aside possibilities are to be determined. The North American Industry Classification System (NAICS) code for the requirements is anticipated to be 562910, Environmental Remediation Services, which has a small business size standard of 1000 employees. This market research will assist DOE with identifying capable sources and developing its acquisition strategy.

The DOE EM Consolidated Business Center (EMCBC) created a procurement website where additional information will be provided and can be viewed at <https://www.emcbc.doe.gov/SEB/PPOTSS>. Information posted on the EMCBC procurement website will be updated as it becomes available; therefore, interested parties should monitor the EMCBC website regularly for additional information. DOE will not respond to or post on the EMCBC website any verbal or written questions or comments pertaining to this RFI package.

Interested parties are hereby invited to electronically submit a capability statement of no more than 20 pages and no smaller than 12 point font. Charts, tables, diagrams or graphs included in the RFI response may be 9 point or larger using Times New Roman or Arial font. Electronic file submissions must be less than 20 Megabytes.

Capability statements should include the following information as appropriate and as applicable:

- (1) Provide the name of your company, and the names of each teaming member and/or subcontractor if a teaming arrangement is being contemplated. Include the point of contact,

phone number, Unique Entity Identifier (UEI) number, and address of firm, for your company and each contemplated teaming member and/or subcontractor, as well as their Socio-economic status (small business, service-disabled/veteran-owned small business, HUBZone small business, small disadvantaged business, and/or woman- owned small business, or large business). The North American Industry Classification System (NAICS) code for this requirement is 562910, Environmental Remediation Services, and the small business size standard is 1,000 employees.

- (2) Discuss the capability of your company and any contemplated teaming members in the teaming arrangement, if proposed, and subcontractors performing all of the scope outlined in Attachment 1. If a teaming arrangement is contemplated, the response to this request must clearly discuss the areas of the requirements that the firm intends to perform in accordance with FAR 52.219-14, Limitations on Subcontracting. Describe the percentage of work anticipated being performed by each company, including the roles and responsibilities of your company, any teaming members, and/or subcontractors specific to the Major Elements of Scope.
- (3) Provide a summary of the experience and performance record addressing all of the scope identified in Attachment 1 for the past five years for your company, contemplated teaming members, if applicable, and subcontractors. Identify relevant Federal prime contracts, subcontracts, and/or other commercial experience relevant to this RFI. Include the contract number, role in the effort (i.e., prime contractor or subcontractor), performance period, scope, dollar value, type of contract (i.e., fixed price, cost reimbursement, etc.), client, and contact information for the Contracting Officer of the contracting agency or prime contractor's organization. Please limit to one page per contract/project.
- (4) As it pertains to the requirements under IT Support Services and Cyber Security, describe your experience in developing, implementing, and supporting high availability Enterprise Information Technology environments including but not limited to: VMWare Implementation Support and Architecture, VMWare NSX, Cisco Networking (Physical and Virtual), VoIP Implementation and Management, Microsoft Server Administration, Linux Server Administration, Database Administration, Application Code Development and Maintenance in Azure DEVOPS, Microsoft O365 and Azure Cloud Management, SharePoint, Service Desk Management and End User Support, Storage Administration, Hardware Management and Procurement, License Management, Datacenter Management, Wireless Networking, and other IT relevant functions. Additionally, describe your experience in developing, implementing, and operating an Enterprise Cyber Security Program compliant with DOE O 205.1C and National Institute of Standards and Technology (NIST) Special Publication (SP) 800 53a that include but are not limited to: System Security Plan (SSP), Policy, Procedure and Plan Development, Incident Response, Contingency Planning, Security Appliance Management, Program Planning and Integration, Vulnerability Management, Risk Assessments, Splunk, Communications Security (COMSEC), Information Security (INFOSEC), Data Call Management, and other required cyber security activities.
- (5) Describe your experience in a complex regulatory environment in respect to problem-solving and working with various stakeholders, Citizens Advisory Boards, and regulatory agencies at the state and federal level.
- (6) Discuss your experience and capability in reviewing, developing, and/or implementing

environmental, safety, health, quality assurance, and security plans and programs in compliance with environmental and regulatory guidelines, including but not limited to 10 CFR 830, 10 CFR 835, 10 CFR 851, and the DOE S&S 400 series Orders, as required per Attachment 1. This includes the ability to support oversight, implementation and assessment of the seven topical areas associated with Safeguards & Security programs and security plans in three geographically separated locations which are identified in paragraph (7) below.

- (7) This work will be performed at three different locations (the Portsmouth Gaseous Diffusion Plant (GDP)/site in Pike County, OH; the Paducah GDP/site in Paducah, KY; and the Portsmouth/Paducah Project Office (PPPO), in Lexington, KY), which include many facilities under the PPPO purview, and will require significant interfaces with multiple DOE contractors. Discuss your experience regarding such interfaces.
- (8) Identify any potential Organizational Conflicts of Interest (OCI) concerns that the lead entity, contemplated teaming partners, if applicable, and/or subcontractors may have pertaining to the work described in this RFI. Identify the type of OCI (Unequal Access to Information, Biased Ground Rules, and/or Impaired Objectivity) and describe any strategies you anticipate proposing to mitigate the OCI issues that you identified, including details for previous examples/experience with other Government contracts.
- (9) Provide a list of current prime contracts or subcontracts that the lead entity, contemplated teaming partners, if applicable, and/or subcontractors have, or are pursuing, pertaining to the PPPO sites. Include the contract number (or solicitation number if currently pursuing a future contract), role in the effort (i.e., prime contractor or subcontractor), performance period, scope, dollar value, type of contract (i.e., fixed price, cost reimbursement, etc.), client, and contact information for the Contracting Officer of the contracting agency or prime contractor's organization. This list is exempt from the page limitation and should be provided as a separate attachment to your RFI response.
- (10) DOE is interested in industry feedback regarding the organization and clarity of the draft PWS provided as Attachment 1. Please provide any suggestions to improve the overall organization and clarity of the requirements (e.g., oversight activities versus performance activities, location of work to be performed per the three different locations identified above, etc.).
- (11) DOE is contemplating a cost reimbursement contract type and is interested in industry feedback regarding the contract type and associated incentive structure. Provide input and ideas regarding a contract type that could be effectively implemented for this work scope in order to incentivize the contractor. Highlight any factors that would make competing for this contract desirable or undesirable for your firm, including fee structure.
- (12) DOE is interested in conducting a streamlined evaluation of potential future proposals. The evaluation factors and order of importance will be finalized during solicitation development. However, the anticipated technical evaluation factors for the procurement may include some of the following: Key Personnel; Organization and Staffing Approach; Technical and/or Management Approach; and/or Past Performance. Discuss any streamlined evaluation factors or evaluation methods DOE should consider for a potential forthcoming solicitation.
- (13) Discuss any other elements the Contracting Officer should consider when developing the solicitation for this requirement (e.g., Document Library files, NAICS Code designation,

contract clauses, small business consideration, etc.).

Standard company brochures may be included with your response but will not be considered a sufficient response to this RFI alone. Submission of a capability statement does not commit an interested party to submit a proposal. All responses received will be treated as source selection information and will not be released to the public. DOE reserves the right to use all information submitted by, or obtained from, an interested party in any manner DOE determines is appropriate, including, but not limited to, the creation of a competitive solicitation. An interested party should avoid including any business confidential and/or proprietary information in its response. However, if an interested party must submit business confidential and/or proprietary information, it must be clearly marked accordingly, and the interested party must provide sufficient justification as to why such information is business confidential and/or proprietary. DOE will review said information and safeguard it appropriately. This notice is an invitation for an expression of interest and demonstration of capability to perform the anticipated work. In the preparation of the solicitation, the Government reserves the right to revise the scope or performance requirements referenced above.

The Government will not pay for any information that is provided in response to this announcement nor will it compensate any respondents for the development of such information.

All capability statements shall be submitted electronically to the Contracting Officer, **Lori Sehlhorst**, at lori.sehlhorst@emcbc.doe.gov with a courtesy copy to pppotss2@emcbc.doe.gov by **2:00 PM, ET, on August 3, 2023**. DOE personnel may contact firms responding to this announcement to clarify a responder's capabilities and other matters as part of this market research process.